

D&A Recruitment -Driving Timesheet



10 hour drive days used this week	1	2	
15 hrs days used this week	1	2	3

Drivers Name

W/E Date

Client

Location

Date	Vehicle reg	Start time	End time	Breaks	Total Hours	Other work	POA	Nights Out	Client Signature / Comments
Mon:_____									
Tues:_____									
Wed:_____									
Thurs:_____									
Fri:_____									
Sat:_____									
Sun:_____									
			Totals						

By signing this timesheet I confirm that I am authorised to sign timesheets and hours worked, I accept that the hours are correct and I acknowledge D & A recruitment terms of business available on www.da-rec.co.uk

Expenses

Night Out	<input type="text"/>
Tolls	<input type="text"/>
Phone	<input type="text"/>
Others	<input type="text"/>

<p>Driver Declaration A In Order to comply with the provisions for the road transport regulations, I can confirm that I'm not currently engaged in work with commitments with any other company than D & A recruitment Ltd. I agree that I may work for more than an average of 48 hours a week. If I change my mind, I will give my employer 3 months notice in writing to end this agreement</p> <p>Name _____</p> <p>Signed _____</p>	<p>Driver Declaration B In Order to comply with the provisions for the road transport regulations I can confirm I have completed the following work commitments this week for companies other than D & A recruitment Ltd</p> <p>Name of Employer _____</p> <p>Number of Hours _____</p> <p>Sign: _____</p> <p>Date: _____</p>
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Client Signature: _____

I understand that my details will be held in confidence by the company for historical heavy vehicle checks/in line with fleet management and BRC requirements in compliance with data protection act and general data protection regulations (GDPR 2018)